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Ordering MARC data from vendors

The Winnebago Spectrum CIRC/CAT program complies with the MARC 21 standard for importing and exporting material records. This appendix deals with several issues regarding Spectrum CIRC/CAT and MARC 21.

To be sure that you receive MARC data that's compatible with your Spectrum CIRC/CAT program when you order data from book vendors, make sure to give them the following details about the MARC data.

| For this | Request this |
|--|---|
| Communication format | MARC 21/852 Holdings (recommended) or 1987 MicroLIF |
| MicroLIF Protocol record format | Undefined for disks |
| Character set | ASCII |
| Barcode symbology | Code 3 of 9 (or 39) |

Local holdings data

When you use the recommended MARC 21/MicroLIF Protocol format, the program stores local holdings data in tag 852 and tag 961. The data in tag 961 is specific to Sagebrush (formerly Winnebago) programs and provides two more fields to store data in the MARC record. The tables below contain the only subfields for tag 961 and the most commonly used subfields for tag 852.

Subfields for tag 961

| | |
|-------------------|--------------------|
| subfield u | User-defined field |
|-------------------|--------------------|

| | |
|-------------------|-----------------------|
| subfield t | Material type (1-999) |
|-------------------|-----------------------|

| | |
|-------------------|--------|
| subfield v | Volume |
|-------------------|--------|

Most commonly used subfields for tag 852

| | |
|-------------------|---|
| subfield 9 | Price (entered as p10.95usd, for example) |
|-------------------|---|

| | |
|-------------------|--|
| subfield a | Location/Institution (4 character location code) |
|-------------------|--|

| | |
|-------------------|--|
| subfield h | Classification number (full call number) |
|-------------------|--|

| | |
|-------------------|----------------|
| subfield p | Barcode number |
|-------------------|----------------|

| | |
|-------------------|------|
| subfield x | Fund |
|-------------------|------|

Indicators for tag 852

First and second indicators for tag 852 identify the organization that holds the item or makes it available, and may contain details on locating the item in a collection.

First shelving scheme

| | |
|------------------------------|---|
| b with slash or blank | No information provided |
| 0 | Library of Congress classification |
| 1 | Dewey Decimal classification |
| 2 | National Library of Medicine classification |
| 3 | Superintendent of Documents classification |
| 4 | Shelving control number |
| 5 | Title |
| 6 | Shelved separately |
| 7 | Source specified in subfield_2 |
| 8 | Other scheme |

Second shelving scheme

| | |
|----------|---|
| b | No information provided |
| 0 | No enumeration |
| 1 | Primary enumeration (also used when only one numbering scheme applies) |
| 2 | Alternative enumeration (item carries two numbering schemes and is shelved by the secondary scheme) |

Subfield codes for tag 852

The following table contains the subfield codes for tag 852.

| Subfield | Subfield name | Description |
|-----------------|--------------------------------------|--|
| a | Location (NR) | The NUC symbol of the organization that holds the item or makes it available. The NUC symbol is taken from the <i>Symbols of American Libraries</i> and is an authoritative-agency data element. |
| b | Sublocation or collection (R) | The specific department, library, collection, and so on within the holding organization where the item is located/available. |
| c | Shelving location (R) | The physical location of the holding within the library or collection. |
| e | Address (NR) | Street address, city, state, zip code, and country information for the item's current physical location. |

| Subfield | Subfield name | Description |
|----------|--------------------|---|
| f | Coded location (R) | <p>A two or three-character code identifying the item's specific issues located apart from the main holdings of the same item. Subfield f immediately follows the subfield (a, b, or c) being qualified.</p> <p>Qualifier (R)</p> <p>l Latest - The latest (including current) time or part unit is housed in a different location.</p> <p>p Previous - The previous (not including current) time or part unit is housed in a different location.</p> <p>Number of units</p> <p>When you don't need a number to identify specific units, you can omit a number of units. When Qualifier type is Latest (code l), the number includes current time or part unit. When Qualifier is Previous (code p), the number doesn't include the current time or part unit.</p> <p>Unit type</p> <p>Time</p> <p>m - Months</p> <p>w - Weeks</p> <p>y - Years</p> <p>Part</p> <p>e - Editions</p> <p>i - Issues</p> <p>s - Supplements</p> |

| Subfield | Subfield name | Description |
|-----------------|---|--|
| g | Non-coded location qualifier (R) | Free text used when codes in subfield f are inadequate for describing the unit located apart from the main holdings of the same item. Subfield g immediately follows the qualified subfield (a, b, or c). |
| h | Classification number (NR) | This is the full call number. |
| i | Item part (R) | n/a |
| j | Shelving control number (NR) | n/a |
| k | Call number prefix (NR) | n/a |
| l | Shelving form of title (NR) | The shelving title of an unclassified item shelved by title. |
| m | Call number suffix (NR) | n/a |
| n | Country code (NR) | A two or three character MARC 21 code for the principal location contained in subfield a. (The code is taken from the <i>MARC 21 Code List for Countries</i> and is an authoritative agency data element.) |
| p | Piece designation (NR) | Identification of a single piece (such as a barcode number). |

| Subfield | Subfield name | Description |
|-----------------|---------------------------------------|--|
| q | Piece physical condition (NR) | Holding number or range of numbers for holdings that have the same location and call number when holdings information doesn't contain an 863-865 Enumeration and Chronology field with subfield t (Copy number). |
| s | Copyright article-fee code (R) | n/a |
| t | Copy number (NR) | Copy number or range of numbers for copies having the same location and call number when holdings information doesn't contain an 863-865 Enumeration and Chronology field with subfield t. |
| x | Fund (R) | Fund information. |
| z | Public note | n/a |
| 3 | Materials specified | First subfield in the field; identifies the part of the bibliographic item the field applies to. |
| 9 | Price | In U. S. currency; no dollar signs. |

Default MARC record

Spectrum CIRC/CAT provides the following tags, indicators, and subfields for your use when adding new MARC records. The dash (—) in the Indicator column of the table below means the corresponding indicator (first or second) is blank.

The default MARC 21 record consists of the most commonly used tags and their indicators and subfields, reducing the number of tags, indicators, and subfields you have to add. The program displays the record whenever you enter or create a new record in Edit MARC. You can customize your own default record by adding, editing, and deleting tags, indicators, and subfields.

Note: Don't use the following tags:

- 900 (call number)
- 901 (barcode number)
- 903 (price)

These tags can hold the data listed at right*only* if you import records without 852 tags or export records in 1987 MicroLIF format.

| Tag | Indicator | Subfield |
|-----|-----------|---------------|
| 010 | — — | a |
| 020 | — — | a c |
| 100 | 1 — | a c q d |
| 110 | 1 — | a |
| 245 | 1 0 | a h b c |
| 250 | — — | a |
| 260 | — — | a b c |
| 300 | — — | a b c |
| 440 | — 0 | a v |
| 500 | — — | a |
| 505 | 0 — | a |
| 510 | 3 — | a |
| 520 | — — | a |
| 521 | 0 — | a b |
| 586 | — — | a |
| 600 | 1 4 | a c d q x y z |
| 600 | 1 4 | a c d q x y z |
| 650 | — 4 | a x y z |

| Tag | Indicator | Subfield |
|-----|-----------|-----------|
| 650 | — 4 | a x y z |
| 650 | — 4 | a x y z |
| 650 | — 4 | a x y z |
| 651 | — 4 | a x y z |
| 651 | — 4 | a x y z |
| 700 | 1 0 | a q c d e |
| 700 | 1 0 | a q c d e |
| 710 | 2 1 | a |
| 740 | 0 1 | a |
| 852 | — — | p |