

4/19/10

re: Anticipated absence, Monday, 4/26/10

Dear Ms. Mootoo,

On Sunday evening, April 25th my son Raphael will be participating in a music festival at the Kennedy Center. Since the concert will end at 10:30 pm, driving back from Washington, D.C. that same night is not an option that would makes good sense.

As one of the pieces on the program will be a work for string orchestra that Raphael wrote, our entire family most certainly needs to be there that evening. I would like to trust to your judgment whether it would be better to call this a sick day or a personal day (I do have days in reserve for either) as it would otherwise most likely be necessary for me to call in sick faced with the prospect of coming in with only a couple of hours sleep.

I have written this letter to help anticipate and plan in advance.

Thank you very much.

Yours truly,

A handwritten signature in cursive script that reads "David Saphra".

David Saphra